

Name of the researcher...Xavia Poswa.....

Name of the municipality Nelson Mandela Bay.....

Province...Eastern Cape.....

National Treasury classification...A.....

Population size...1.5 Million.....

Budget.....R2. 4 Billion.....

1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?

- a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
- b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
- c. No, the municipality does not have a functional website.

Answer: A

Source: <https://www.nelsonmandelabay.gov.za/tenders/> (accessed on 3 November 2020)

Comments: The municipality does have a functional website and a dedicated procurement page. The website is relatively easy to navigate. A member of the public can easily access the latest procurement information on the website as the municipality regularly updates its procurement information. Also, the website of the municipality also has a record of tenders that were advertised as far back as 2017.

2. Does the municipality publish tender notices?

- a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
- b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- c. No, there are no tender notices on the municipality's website.

Answer: A

Source: https://www.nelsonmandelabay.gov.za/tenders/#col_1302
<https://etenders.treasury.gov.za/content/advertised-tenders?field tender category tid=All&field region tid=All&field sector tid=All&field testing dept tid=737&field tender type tid=All&page=1> (accessed on 3 November 2020)

Comments: The municipality does publish tender notices on its website. However, these tender notices were published quite recently, namely, between September and October 2020. This therefore, puts them outside of the assessment period. The eTender portal also contains these tender notices, but it also contains tender notices that fall within the assessment period which therefore makes them relevant. See below example

Advertised Tenders

Category: - Any -

Province: - Any - Cluster: - Any -

Department: Nelson Mandela Bay Municipality Tender Type: - Any -

Search Reset

Category	Tender Description	Tender No.	Date published	Closing date & time	Compulsory briefing session
Administrative and support activities	SUPPLY AND DELIVERY OF WATER PRESSURE PIPES	SCM/19-342/G	11/03/2020	12/11/2020 - 11:00am	
Administrative and support activities	SUPPLY AND DELIVERY OF WATERWORKS FLANGE ADAPTORS AND BENDS	SCM/19-165/G	11/03/2020	10/11/2020 - 11:00am	
Administrative and support activities	SUPPLY AND DELIVERY OF DUCTILE IRON AND STEEL WATERWORKS FITTINGS	SCM/19-164/G	11/03/2020	10/11/2020 - 11:00am	

3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?

- Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
- No, the municipality does not publish tender specifications.

Answer: C

Source: <https://etenders.treasury.gov.za/content/supply-and-delivery-water-pressure-pipes> (accessed on 3 November 2020)

Comments: The municipality does not publish tender specifications either on its website or the tender portal for its tender notices. I went as far as perusing other tenders the municipality published on both its website and the eTender portal to see if the municipality had published any tender specifications before, I found nothing in this regard. It is however, provided in the tender notices published on the eTender portal that this information can be found at the municipality's office at a cost

4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?

- Yes, the municipality publishes information about who wins tenders within five working days.
- Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
- No, the municipality does not publish information about who wins tenders.

Answer: B

Source: https://www.nelsonmandelabay.gov.za/DataRepository/Documents/covid-19-tender-results-march-2020-august-2020_ypBJh.pdf

https://www.nelsonmandelabay.gov.za/DataRepository/Documents/scm19-226c2018-2019_yo48e.pdf (accessed on 3 November 2020)

Comments: Under the municipality's procurement page on its website, there is a section which provides for tender results. In this section, there is a pdf attachment which is entitled, Covid-19 procurement disclosure, dated March to August 2020. The Pdf document contains a list of the names of companies that have won tenders from the municipality since March 2020. It does not appear that the municipality publishes the names of the winners after 5 days, it publishes these names after a couple of months. The second link under sources takes you to a Pdf document which is titled, 2019 results. It is also under the tender results section. This page simply contains a list of companies. There is no information about what tenders these companies won and the services or goods these tenders relate to. I can only assume that these represent companies that have won tenders from the municipality for the period of 2019. See a snapshot of the list below

AD Notshoba Properties
African Unity Building
Agnew Cabinets
Albert Yeye Trading cc
Amadodana Construction cc
Amawtu/Amawetu Enterprise
Amnkelekile Investment Trading 20 (PTY) Ltd
Amzixolo Trading
Anzosource (Pty) Ltd.
Aqhama Amaqwathi Trading
Asapho (PTY) Ltd
Awethu Amandla Holding JV

5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?
- Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
 - Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
 - No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

Answer: C

Source: <https://www.nelsonmandelabay.gov.za/tenders/> (accessed on 3 November 2020)

Comments: As it is stated under question three, the municipality does not publish tender specifications. There is no section on the municipality's procurement page or the eTender portal that makes mention of tender specifications.

6. Does a municipality publish the price of the contract?

- a. Yes, the municipality publishes the price of the contract.
- b. Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- c. No, the municipality does not publish the price of the contract.

Answer: A

Source: (a) https://www.nelsonmandelabay.gov.za/DataRepository/Documents/covid-19-tender-results-march-2020-august-2020_ypBJh.pdf

(b) https://www.nelsonmandelabay.gov.za/tenders/#col_1302 (accessed on 3 November 2020)

Comments: The municipality does publish some of the prices but not all of them. In certain instances the prices that are published are benchmark prices and do not necessarily represent the exact price of the contract.

The link under source (a) provides a list of companies that have won Covid-19 related tenders and in that list there is the stock items procured, suppliers name, supplier code, order no, unit price and total price. For one to determine the full price of the contract, they need to look at the unit price and the amount stock items procured from a particular supplier and then tally up the various amounts paid to the supplier for those stock items in order to establish how much the price for that particular contract the company won was.

The link under source (b) presents a different scenario altogether. The tenders published under this source are non-Covid-19 related and they were published in October 2020. This means they are not applicable to our assessment period. Nevertheless, they contain benchmark prices, given that the specified amount of the goods/services which the municipality seeks to procure is stated as exceeding 1 million rands.

7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?

- a. Yes, the municipality publishes information on how the project will be implemented.
- b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
- c. No, the municipality does not publish information on how the project will be implemented.

Answer: C

Source: <https://www.nelsonmandelabay.gov.za/tenders/2> (accessed on 3 November 2020)

Comments: No, the municipality does not publish this sort of information on its website. There is no section on the municipality's website which contains information relating to service level agreements or implementation plans. See below what the sections of the procurement page look like.



Draft Tenders

Tenders Received

Tender Results

Search Tenders...

Search

Clear

8. Does the municipality publish procurement information on both its website and the eTender portal?

- a. Yes, the municipality publishes procurement information on both its website and the eTender portal.
- b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- c. No, the municipality only publishes procurement information on either its website or the eTender portal.
- d. No, the municipality does not publish procurement information on either its website or the eTender portal.

Answer: A

Source: https://www.nelsonmandelabay.gov.za/tenders/#col_1294
<https://etenders.treasury.gov.za/content/supply-and-delivery-waterworks-flange-adaptors-and-bends> (accessed on 3 November 2020)

Comments: The municipality does publish procurement information on both its website and the eTender portal. However, Covid-19 procurement information in particular, is not published on eTender portal.

General assessment:

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?

It was relatively easy to navigate through the website of the municipality, given that it has a dedicated page. I would score the municipality 8 in this regard.

b) Any tips on how the municipality could improve citizens' access to procurement information on its website?

The difficulty is that once you enter the procurement information page, the navigation becomes a bit complex. The information about Covid-19 related tenders is contained in a different section within the page, while general information about non-Covid-19 tenders is contained elsewhere within the municipality's procurement page. I do, however, understand that this may be the case because of the instruction of the President that municipalities publish Covid-19 procurement information.

c) Are there any best practices in the municipality which can be shared with other municipalities?

The municipality's procurement information on non-Covid-19 tenders is easy to access and widely published both on the website and the eTender portal.

d) Are there any other issues that caught your attention when undertaking the assessment?

It was a bit surprising to find that Covid-19 related tenders are not published on the eTender portal but only on the municipality's website. In the Covid-19 disclosure document published on the municipality's website, the prices of contracts and the names of the companies that were awarded these tenders are available.